



JOB POSTING

Staff Attorney

Starting Salary: \$72,861/year

JOB DESCRIPTION: The Philadelphia Housing Development Corporation (PHDC), a quasi-city agency that provides major home repairs, energy conservation and accessibility modifications to low-income Philadelphia residents seeks to hire a highly motivated attorney to join the legal department. Although a PHDC employee, the Staff Attorney will be hired to support the Philadelphia Redevelopment Authority (PRA) in handling various litigation matters including condemnation actions, eviction/ejectment actions and other civil matters. The litigation will involve drafting pleadings, appearing in court on behalf of PRA and preparing discovery responses, subpoena responses and other litigation documents as required. The attorney is also expected to prepare and review contracts and other general transactional documents on behalf of PRA. Other job duties include legal research, compliance matters and interaction with outside counsel.

AUTHORITY DESCRIPTION: The Philadelphia Redevelopment Authority is a public government quasi-city agency charged with the redevelopment of the City of Philadelphia. Redevelopment activities are geared towards the ultimate goal of producing new residential and non-residential land use on land which is blighted, under used, or improperly used.

EDUCATION AND LICENSING: Juris Doctor degree and admitted to bar, and in good standing, in the Commonwealth of Pennsylvania.

EXPERIENCE AND TRAINING: Minimum 3-4 years of relevant experience in real estate and transactional law, preferably in a law firm or in-house environment, including both litigation experience and residential and commercial real estate transaction experience. The candidate must be able to understand and interpret statutes, administrative regulations and case law. The candidate must possess the highest professional and ethical standards and be able to work collaboratively with others. The candidate must be able to work under pressure, work independently, manage his/her own workload with little oversight, possess a strong attention to detail and keen analytical skills, and have an awareness of legal and commercial risks. Strong oral and written communication skills are also required.

RESIDENCY REQUIREMENT: Must establish and maintain City of Philadelphia residency within six months of hire date

ALSO INCLUDES: Competitive Starting Salary, Superior Health Insurance, Generous Pension Plan, Life Insurance, Deferred Compensation, Generous Paid Leave and Holidays

To be considered for this position, please submit cover letter, resume and law school transcript to PRA.HR@pra.phila.gov.